

Please attach a current photograph of yourself to this form

**TRAINEESHIP / WORK PLACEMENT
APPLICATION FORM
STRONACHS LLP**
(Please delete as appropriate)

Year in which you wish your traineeship to commence / placement to occur

Personal Details

First Name

Title

Last Name

Home address

Address for Correspondence *(if different)*

Telephone

Telephone

Email address

Mobile number

Please tick if you require a work permit

Health

Are there any health limitations or special needs affecting your application of which Stronachs LLP should be aware? If so, please detail these and any reasonable adjustments we can consider making to assist you.

--

Stronachs

Where did you/do you intend to study for your Diploma in Legal Practice

Name of College or University	From	To

Details of Diploma in Legal Practice if already completed	Merit/Distinction	From	To

Details of any other professional qualifications held or occupational training courses completed which have not been included elsewhere on this form and which you consider to be relevant

Organisation	Dates	Qualifications

Gap periods in your education unless covered in Employment below (*eg year out travelling*)

Activity	Dates

Employment (*please include vacation work, voluntary service and other work experience*)

Employer	Position held	Type of work	Dates

General

Languages
Please indicate your level of fluency in any languages other than English

Please indicate your leisure interests (<i>max 150 words</i>)

Stronachs

Please indicate positions of responsibility held (*max 150 words*)

--

Other Information

Please detail any other factors which you feel are relevant in support of your application (*max 150 words*)

--

References

Please give the names, addresses and telephone numbers of two referees, one of which must be academic (*referees will not be contacted without your express permission*)

--	--

**Applications should be completed and returned to:
Mr E C Neilson, Stronachs LLP, 34 Albyn Place Aberdeen, AB10 1FW**

Equal Opportunities

Stronachs LLP is an equal opportunities employer and treats all applicants and employees fairly regardless of their sex, race, disability, religion or belief, sexual orientation, gender reassignment or age.

Data Protection Notice

The information that you provide will be held and used by Stronachs LLP to consider and process your application for a traineeship with this firm. It will not be used for any other purpose. Relevant partners and employees will be provided with the information but we will not pass the information to anyone outwith Stronachs LLP, except for any external consultants assisting us in the recruitment process. By providing the information requested on the form, you consent to its use in that way.

Stronachs LLP will keep the information for as long as is necessary for the stated purpose. If at any time you wish us to cease using the information and return it to you, please inform us. If you wish you can request a copy of the information we hold on you. If that information is inaccurate, you should advise us and we will correct it.